2026 Graduate Internship Scheme Department application guidance

Programme Overview

Established in 2009, the LSE Careers Graduate Internship Scheme offers recent LSE graduates fixed-term, paid employment on project-based initiatives across departments.

The Scheme supports the LSE Careers Work-Based Learning strategy, which aims to improve graduate outcomes by providing high-quality, structured experiences.

These experiences supports graduates in developing technical and professional skills to enhance their employability and prepare them for future careers.

Eligibility is limited to graduates from the past two years who have completed all course requirements and are available for full-time employment during the internship period.



Focus on student experience

LSE 2030 Strategic Priority 1: Educate for Global Impact helps frame, guide and support developments across education and student experience at the School. The delivery of the School's vision for education and student experience is of paramount importance, to ensure all students have a positive, valuable experience at LSE.

The LSE Graduate Internship Scheme has a specific focus on projects and initiatives that work towards improving student experience across the School.

LSE Careers shares this goal, and we hope the Graduate Internships Scheme can play a part in addressing some of these challenges.

We are interested in receiving applications related to improving the student experience, in particular; community building, student wellbeing and mental health and inclusivity.

We strongly encourage you to consider your role will make a real impact while providing a truly interesting and meaningful development opportunity for the Graduate Intern.



What we look for

Internship roles must be at graduate level (not administrative) and should align with the WBL strategy objectives to;

- Provide experiences in a structured learning environment
- Apply academic knowledge in professional contexts
- Develop employability skills and build career readiness
- Support career exploration and engagement with a diverse range of employers
- Build confidence and interpersonal skills, including networking

What we look for when approving funding?

- Will the project have a clear and positive impact on student experience?
- Will the opportunity contribute positively to the School's strategic aims?
- Can the post be financed from within current departmental resources?
- The role is not filling an ongoing staffing need such as an admin role
- Has the department clearly articulated the development outcomes for the graduate?

Designing a strong opportunity

An internship should:

- Meet the above criteria
- Be project-based with a clear remit and achievable within the duration
- Clearly show how it supports a positive intern experience
- Have a defined structure with training and development opportunities
- Contribute positively to the School's wider strategic aims
- Be well thought out and distinctive before being submitted to LSE Careers



Scheme timeline



Funding available for internships of up to 3 months — extended opportunities must be funded by the individual host department



Key information

Application window

Applications open 27 October 2025 and close 16 November 2025 with a possible second round if funding remains

Internship duration and timing

Internships last up to three months and can start between February - April 2026. All internships must end no later than 31 July 2026.

Application requirements

Departments must submit an advert, job and person specifications via the Graduate Intern Request Form on CareerHub

Outcome notification

Departments will receive outcome notifications by 28 November 2025

Advice

Due to high demand and limited funding, departments are encouraged to carefully consider the job and person specifications before submitting



How do I apply?

Submission includes

- Use the templates provided to create
 - <u>an advert</u> for your role
 - job specification
 - person specification
- Complete the <u>Graduate Internship Request</u> form on CareerHub

What next?

- You will be informed of the outcome of your application by Friday, 28 November 2025
- If your application is approved, we'll be in touch with detailed instructions of what to do next

More questions?

Please email <u>careers.internships@lse.ac.uk</u>

